MINUTES OF A MEETING OF

THE BOARD OF TRUSTEES OF THE

AMANI PUBLIC CHARTER SCHOOL

June 9, 2015

A regular meeting of the Board of Trustees (the "**Board**") of the Amani Public Charter School (the "**School**"), was held at the School's facility at 60 South Third Avenue, Mount Vernon, NY on June 9, 2015, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, David Eichler, Laura Francis, Robert Jones, Stephanie McCaine, and Richard Thomas.

Jim Killoran was not present.

Also present at the meeting were Debra Stern (the School's Executive Director), Stan Whalen (the School's Director of Curriculum and Instruction), Charnay Phaire (the School's Director of Operations), and Michael Bailey (the School's Business Manager). Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. School Snapshot. Mrs. Stern, Mr. Whalen, and Mr. Phaire presented the School Snapshot to the Board, including a discussion of staffing and staff recruitment, operations, instructional matters and faculty observations (including planned improvements to the Board dashboard related to student academic performance data), enrollment, the upcoming SED visit, other upcoming events (including graduation), charter renewal preparation, and student discipline. Members of the Board asked various questions of each of them, which were answered.

3. Budget. Mr. Bailey presented the School's proposed budget for the 2015-16 school year, including a detailed discussion of changes in budget items between the current school year and the budget for next year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

4. Amendment to Financial Policies and Procedures. Mr. Bailey explained the need for an amendment to the School's Financial Policies and Procedures. Following discussion, upon

motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

5. Re-Election of Trustees. At this point, Mr. Burke noted to the Board that terms as Board members of Messrs. Burke and Eichler would expire following this meeting. Following discussion, upon motion duly made and seconded, each of them was re-elected for a term expiring after the 2018 Annual Meeting, as reflected in the resolutions attached as Exhibit B hereto.

6. Election of Officers. Mr. Burke then discussed the proposed Officers for the 2015-16 school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

7. Committees/Task Forces. Mr. Burke then discussed the proposed Committees and Task Forces for the 2015-16 school year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

8. Schedule for Board Meetings. The Board discussed the calendar for next year. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

9. SED Audit. Finally, the Board discussed with Mrs. Stern, Mr. Bailey, and Mr. Phaire the results of the recent SED audit of certain operational matters. This discussion included the staff's explanation of remedial actions that the School has taken or plans to take to address the items noted in the SED audit.

10. Items for Next Meeting.

- ED review process
- New trustee process

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

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Sidney Burke
Secretary for the Meeting

APPROVED:

____

E. Adell Dowdy
Vice Chair

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the "**Board**")
of the
Amani Public Charter School (the "**School**")

June 9, 2015

A. Approval of Amendment to the School's Financial Policies and Procedures

1. RESOLVED, that the form, terms and provisions of the proposed amendment to the School's Financial Policies and Procedures, in substantially the form presented to the Board as part of Exhibit A to the minutes of this Board meeting, be and hereby is, authorized and approved, with such changes as the officers of the School and the Executive Director, Director of Curriculum and Instruction, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the "**Authorized Representatives**"), or any of them, may determine are necessary or appropriate;

B. Re-Election of Directors and Officers

2. RESOLVED, that each of the following person be appointed as a trustee of the School for the term set forth above such person's name, to serve until her successor has been duly chosen and qualified, or until such trustee's earlier incapacity, death, resignation or removal:

Term expiring on the date of the 2018 Annual Meeting:
Sidney Burke
David Eichler

3. RESOLVED, that each of the following persons be appointed as officers of the School in the position set forth opposite such person's name, each to serve until his or her successor has been duly chosen and qualified, or until such officer's earlier incapacity, death, resignation or removal:

Name	Position
Sidney Burke	Chair
Adell Dowdy	Vice Chair
David Eichler	Treasurer
Richard Thomas	Secretary

C. Appointment of Committees

4. RESOLVED, that the following individuals shall be appointed to serve on the Executive Committee, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

Name	Position

Sidney Burke	Chair
E. Adell Dowdy	Committee Member
David Eichler	Committee Member
Stephanie J. McCaine	Committee Member
Richard Thomas	Committee Member

5. RESOLVED, that the following individuals shall be appointed to serve on the Finance Committee, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

Name	**Position**
David Eichler	Chair
Robert Jones	Committee Member
Richard Thomas	Committee Member

6. RESOLVED, that the following individuals shall be appointed to serve on the Education and Accountability Committee, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

Name	**Position**
E. Adell Dowdy	Chair
Laura Francis Clarke	Committee Member
Robert Jones	Committee Member
Brenda Mizell	(non-Board member)

D. Formation of Task Force

7. RESOLVED, that the following individuals shall be appointed to serve on the Fundraising and Communications Task Force, each to serve until his or her successor has been duly chosen and qualified, or until such individual's earlier incapacity, death, resignation or removal:

Jim Killoran (chair)
Stephanie McCaine
Richard Thomas
Debra Stern (Executive Director / non-Board member)
Yasmeen Livingston (non-Board member)

E. Approval of Budget

8. RESOLVED, that the form, terms and provisions of the School's 2015-16 budget, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Authorized Representatives, or any of them, may determine are necessary or appropriate;

F. <u>Approval of Board Meeting Schedule for 2015-16</u>

9. RESOLVED, that regular meetings of the Board for the 2015-16 school year be scheduled for the following dates at 6:30pm local time:

- July 13
- August 10
- September 14
- October 19
- November 9
- December 14
- January 11
- February 8
- March 14
- April 11
- May 9
- June 13

G. <u>Miscellaneous</u>

10. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

11. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.