

**Amani Public Charter School
Board of Trustees Meeting Agenda 10/16/17**

- I. Roll Call/Call to Order
 - II. Public Comment
 - III. Matters for approval
 - a. Board minutes for September 2017
 - IV. School snapshot
 - V. Reports and other items for discussion
 - a. Fundraising
 - b. ED self-evaluation, goals for 2017-18 school year
 - c. DOO report re: solar options
 - VI. Committee & Taskforce Reports
 - a. *Executive Committee*
 - b. *Finance Committee*
 - c. *Education and Accountability Committee*
 - d. *Fundraising Task Force*
 - e. *Communications Task Force*
 - VII. Items for next Board Meeting (Recommendations due November 5th)
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MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

October 16, 2017

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on October 16, 2017, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, E. Adell Dowdy, David Eichler, Laura Francis, Edward Green, Robert Jones, and Jim Killoran.

Blair Smith was not present.

Also present at the meeting were the following School employees: Debra Stern, Tara McLoughlin, Phil Salmon, Jamell Scott, Bruce Tanner, and Reinis Visners. Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
2. Testing Analysis. Mrs. McLoughlin discussed with the Board how testing data is being analyzed for teachers in order to target instruction. She noted that she is having periodic meetings with each teacher, and debriefing daily with Mr. Visners to raise issues as necessary.
3. Academic Performance / Improvement Plan. Mr. Visners discussed with the Board the action plan that he had presented to the Education and Accountability Committee.
4. Approval of Library Expenditures. Mr. Tanner noted that the Board had previously authorized spending up to \$25,000 on library stacks, but that he had been able to obtain them for less than that. Following discussion, upon motion duly made and seconded, the Board unanimously approved expenditure by the School of the remainder of the \$25,000 appropriation for such other costs related to the School’s library project as the Authorized Representatives (as defined in the resolutions initially approving the library stacks expenditures) may determine, as if such initial resolutions had authorized such other library costs along with the library stacks.

5. Finance. Mr. Salmon reported to the Board regarding the last finance committee meeting which, among other things, addressed various questions from the committee regarding the School's financials for the 2016-17 School year. Mr. Salmon also reported that the audited financials are expected to be available early next week, and that the Board would need to schedule a meeting to approve these financials before November 1.

6. Approval of Prior Minutes. The minutes of the Board meeting held on September 18, 2017, were reviewed and unanimously approved, subject to one comment from Mr. Jones which was unanimously approved.

7. Fundraising. Mrs. Stern reported to the Board regarding the School's fundraising plan. Members of the Board asked various questions of Mrs. Stern, which were answered.

8. ED self-evaluation. Mrs. Stern discussed with the Board her self-evaluation of the School's performance, based on the framework and goals approved by the Board for the 2016-17 School year. Members of the Board asked various questions and discussed the framework and potential changes for the 2017-18 School year.

At this point, Mr. Killoran and Mrs. Francis left the meeting. The members of the School's management also left the meeting at this time.

9. Academic Action Plan. Members of the Board discussed further the School's academic action plan.

10. Items for Next Meeting.

- ED self-evaluation / Board evaluation of ED performance / ED goals for 2017-18
- Fundraising

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

October 16, 2017

None (but see minutes for certain approvals).
