

Scholar Manual

2018-2019

This Planner belongs to:

Name _____

Homeroom _____

Amani Public Charter School
60 South Third Avenue
Mount Vernon, NY 10550
(914) 668-2553

Welcome Letter from the Executive Director

Dear Scholars,

Welcome to a new year at the Amani Public Charter School. Now in our eighth year, we remain excited about the many opportunities that lie ahead for all of you. Since our opening in 2011, we have grown from 80 scholars to 355 scholars and look forward to growing our program even more.. This will be an exciting year to be a scholar at Amani! We have adopted new procedures and strengthened others that we believe will help us to fulfill our vision of great teaching, rigorous academics, and a strong school culture. We believe that these changes will benefit you both academically and socially.

This handbook has been developed for the purpose of informing you of the policies and procedures of Amani. Read it well. We hope that it will assist you in making your school days enjoyable and successful.

It is your responsibility to read, understand, and abide by this handbook.

We are looking forward to a wonderful year ahead!

Debra Stern
Executive Director
Amani Public Charter School

General Information and School Policies

Mission

The mission of the Amani Public Charter School is to provide 100% of Mount Vernon students who attend the school from 5th through 8th grade with the academic and critical thinking skills necessary to succeed in competitive high school programs, college and the career of their choice.

School Hours

Amani adheres to an extended day - extended year model. We are in session 195 days of the year. The regular school day is from 7:50am to 3:40pm Monday, Tuesday, Thursday and Friday. Wednesdays scholars will be released at 2:35 pm. Scholars may arrive early for breakfast. Breakfast is from 7:30am-7:45am. Any scholar who has not arrived by 7:50am sharp will be considered late.

School Closing and Emergencies

In the event of inclement weather and snow days, Amani Public Charter School will follow the Mount Vernon City School District. Please tune to local radio or television stations for updated information. An automated phone message will also be sent forecasting or informing families of school delays and closures.

Lateness

Amani Public Charter School believes that success in school is dependent upon punctual, regular attendance. We also believe tardiness has a direct correlation to poor student performance and is detrimental to the total learning environment. When scholars come to class late, it can disrupt the flow of a lecture or discussion, distract other scholars, impede learning, and generally erode class morale. Moreover, if left unchecked, lateness can become chronic and spread throughout the class.

Our goal is for students to achieve 100% success when it comes to academics and this can only be done if scholars are on time for school each and every day.

Definition of Being Tardy: A student who is not at his or her workstation, ready to work, when the tardy bell rings ready to work.

Scholars can begin entering the building at 7:30am. The first bell will ring at 7:50am and scholars will be tardy at the 7:50am bell. All late arrival scholars will be instructed to receive a “late pass” from the security desk. Teachers are to close their classroom doors after the tardy bell rings. *Scholars will not be allowed in the*

classroom without a late pass. This pass must be presented to the teacher upon arrival to the class in which you are late for. Computer generated phone calls will be made for any scholar who is marked late for school.

- 1st Tardy- Scholar will be issued a late pass and sent to class. This pass must be presented to the teacher.
- 3rd Tardy- Scholar will receive after school detention (1hr). Parent will be notified that scholar will serve detention.
- 6th Tardy- Scholar will be scheduled to have a conference with their parents and the Dean of Scholars and Families to help develop a plan to alleviate the student being excessively tardy.
- 9th Tardy- Parent will be required to have a mandatory meeting with the Director of School Culture to discuss a plan of action in regards to scholars excessive tardiness.
- 10th Tardy+ - Scholar must be escorted in the building by a parent/guardian and be signed in.

Any scholar who receives 10 tardies within a given quarter will be prohibited from attending school activities. The scholar may have his/her privileges restored at the start of the new quarter, given they adhere to the guidelines of the lateness policy.

Attendance

Missing school and arriving late has an impact on a scholar's academic progress, therefore it is important that each scholar makes it to school every day of the school year and on time. We do understand that things happen so if a scholar will be late or absent, please contact the office at (914) 668-2553 or email at attendance@amanicharter.org

Unexcused absences will result in disciplinary action. Disciplinary consequences will include, but are not limited to:

- Three (3) Absences – Family will receive a call and a letter of concern
- Five (5) Absences – Second letter to request parent/student conference at the school.
- Seven (7) Absences – Warning letter and student/parent contract must be signed.
- Ten (10) Absences – Final parent/guardian warning letter regarding meeting with the (DSC) Director of School Culture and (DCI) Director of Curriculum and Instruction to discuss attendance.

Missing 10 or more days of school is considered excessive and will result in further action such as a Dean's conference, a home visit, and/or possible reporting for educational neglect. We have a variety of resources that can assist with getting your child to school every day and on time.

Uniforms

The official scholar uniform at Amani Public Charter School emphasizes that the school is both a community and a place of work. Scholars dress in a professional manner that expresses their membership in the community and that suits the standards of a workplace. Scholar attire must be neat and tidy and conform to Amani Public Charter School uniform at all times, unless other permissions are granted. Please refer to official uniform policy for exact details.

No Scholar will be admitted to class until his or her attire meets the requirements listed in the uniform policy. If a Scholar arrives to school out of uniform, s/he will wait in the Dean's office until a parent or guardian can bring him/her the missing uniform pieces or take s/he home.

<p style="text-align: center;"><u>5th & 6th Grade Uniform (Lower School)</u></p> <p><u>Academic Days</u></p> <ul style="list-style-type: none"> ● Purple polo shirt with official Amani logo ● Grey pants cannot be of denim or corduroy material and must not be carpenter or cargo style. No Joggers. ● Grey skirts must be knee-length and khaki shorts must reach within 1 inch of the knee <p><u>PE Days</u></p> <ul style="list-style-type: none"> ● Grey Amani t-shirt ● Grey Amani sweatpants 	<p style="text-align: center;"><u>7th & 8th Grade Uniform (Upper School)</u></p> <p><u>Academic Days</u></p> <ul style="list-style-type: none"> ● White oxford shirt with official Amani logo ● Purple neckties sold only at Amani ● Grey pants cannot be of denim or corduroy material and must not be carpenter or cargo style. No Joggers. ● Grey skirts must be knee-length and khaki shorts must reach within 1 inch of the knee <p><u>PE Days</u></p> <ul style="list-style-type: none"> ● Purple Amani t-shirt ● Grey Amani sweatpants
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- Footwear in **solid** black or **solid** grey (no logos, laces, white soles or stitching in another color). Footwear may be of the loafer or lace-up style but they must not be open-toed, nor may lace-up shoes be worn unlaced.
- Socks or stockings must be worn and must be **solid** white, black, purple, or grey.
- On academic days, scholars must wear a solid black belt.
- Every scholar is responsible for wearing his/her ID around their neck on a daily basis, as part of the school uniform.
- Headbands may be worn , but must be solid white, black, grey or purple
Absolutely NO Bandanas.

Electronics

The use of cell phones and other electronic devices are not permitted during the day. If a scholar's cellular phone or other electronic device is seen or heard it will be confiscated and turned in to the Dean of Scholars and Families and will only be returned to a parent or guardian. This includes but is not limited to smart watches, iPods, iPads, handheld game systems, Nooks, Kindles, cell phones, etc. The Dean will contact the parent/guardian to arrange for the item to be retrieved. The scholar will also be required to serve a detention. Parents are strongly encouraged to communicate any messages for their child during the school day to the main office, and not via their child's cell phone.

Bathroom Usage

Scholars are allowed to use the bathroom during breakfast, lunch, and P.E. Only in a case of emergency should any scholar be allowed to go to the bathroom during instruction. No one is permitted to use the bathroom during the first and last 10 minutes of the period. No scholar should use the bathroom during DEAR (Drop Everything And Read) time. This time was purposely carved out to stress the importance of reading and we need to be clear about this expectation

Paycheck Report

Communication with our parents is essential to the growth and support of our scholars. A paycheck report will be sent home each Wednesday with the total A-Money Scholar Dollar balance and details of the scholar's behavior throughout the past week. Parents must view this report, sign it and return

it to school every Thursday. Scholars who do not have their paycheck report signed on Thursday will earn a \$15 deduction.

A-Money Behavior System

Our school will use a fictitious dollar system called A-Money to reward and correct behavior. Additions will be given for each positive behavior displayed and demonstration of each core value. Deductions will be given for any low level infraction consisting of non compliance to rules, policies, and procedures set by the school, negative display of the core values, and any un-scholarly behavior. Each addition/deduction is valued at various dollar amounts, which totals the amount of A-Money. Amani achievers will earn 10 automatic A-Money dollars just for coming to school (none for days of absences) and can gain or lose dollars when displaying proper or improper behavior. All staff members at Amani will be able to reward/correct behavior as it is witnessed and dollars will be totaled on a weekly basis. Parents will receive a weekly progress report (paycheck), which will include information about their child's A-Money balance. These paychecks need to be signed by a parent and returned to school the following week. Scholars who do not return a signed paycheck will receive an automatic detention.

Scholars can earn certain rewards and incentives based on their A-Money dollar amount. Balances will also be considered for participation in certain events or trips.

When a scholar does not meet behavioral expectations and an infraction of the school's Code of Conduct has occurred, clear and consistent disciplinary action will ensue. Below is an overview of the Amani Code of Conduct, outlining the dimensions of our approach to scholar discipline.

A-Money Scholar Dollar Behavior System

Each week scholars will earn a \$50 Scholar Dollar (SD) bonus (\$10 a day) for being present every day of the week. If a scholar is late or absent, they will not earn any SD for the day. Scholars can earn bonuses for displaying superior actions, behaviors, or gestures. The amount of the bonus is based on the teacher's discretion and can be up to \$5 max per bonus.

Deductions are given when scholars do not follow the scholar expectations. Amani's scholar expectations include:

1. Show STARS when someone is talking
2. Follow directions
3. Be nice to others and respect their property
4. Always try your best

Our ACHIEVE core values are embedded into our rules and are designed to teach our scholars what to do and what NOT to do in order to be a successful scholar at Amani. Each behavior is valued at -\$2 A-Money Scholar Dollars. If a scholar does not meet expectations by committing a low level infraction, they will earn a deduction.

A mid-level infraction is any behavior that warrants a detention. These behaviors are valued at -\$10 SD. Scholars who earn a deduction worth -\$10 SD will automatically serve a detention. If a scholar earns 4 or more deductions in a day, they will earn an automatic detention.

A high-level infraction is any behavior that warrants an In-School Suspension (ISS) or an Out- of School Suspension (OSS). Scholars who earn an ISBR will also receive a deduction of -\$15 SD. Scholars who earn an OSS will also receive a deduction of -\$20 SD.

Scholars will receive a weekly paycheck every Friday that shows their Scholar Dollar (SD) total. This paycheck will have information pertaining to the bonuses and deductions received throughout the pay period. The pay period will run from Friday to the following Thursday, and checks are sent home on Fridays. Paychecks must be sent home and signed by parents and returned to homeroom teacher on Monday. Scholars who are missing their signed paycheck will earn an automatic detention.

Communication with families is very important. Our paycheck system allows parents to have a weekly update about their scholar's behavior and for Amani to track scholars who may need higher levels of support to manage their behavior. Parents are required to sign their scholar's paycheck and return it on Monday so the school knows that parents have received it.

Scholars are rewarded with incentives and certain privileges based on their cumulative and average amount of Scholar Dollars (SD).

Bonus Actions of a True Amani Scholar		
A.C.H.I.E.V.E. Category	Actions	Evaluate Self
A	Responsibility	Am I accepting responsibility for my actions?
		Am I accepting responsibility for my language?
		Am I being responsible for my classwork and homework?
		Am I taking responsibility for cleaning up after myself?
C	Citizenship	Do I help others around me?
		Do I celebrate the achievements of others?
		Do I display actions that positively affect my class/school?
		Can I be a mediator when I witness conflict?
H	Hard Work	Do I complete all my homework to a high standard?
		Do I complete all my classwork to a high standard?
		Can I persevere through tough challenges?
		Do I ask for help instead of giving up?
I	Honesty/Trustworthiness	Do I lie about a choice I have made?
		Do I tell the truth no matter what others think?
		Do I do the right thing when no one is watching?
		Do I make choices that are true, good, and right?
E	Care	Do I show care, compassion and concern for others around me?
		Do I help others who may need help?
		Am I selfless, not selfish?
		Am I open to sharing, taking turns, and compromising with others?
V	On Task	Do I set academic and social goals?
		Do I make decisions that will positively affect my future and the future of Amani?
		Do I show positive leadership qualities?
		Do I take initiatives to improve myself and others around me?
E	Quality	Am I taking extra time to complete assignments above standards?
		Am I always prepared for class at all times with my educational tools?
		Do I go above and beyond in my academics and social experiences?
		Can I be creative and think “outside of the box”?

Amani High Flyers

Each month, we will recognize scholars who have earned A-Money High Flyer status. High Flyers embody our ACHIEVE Core Values and continuously meet our expectations. High Flyers have also shown positive behaviors that go above and beyond our expectation. They are in school on time daily, dressed in full uniform, ready to learn, continuous active learners, and consistently uplifts the Amani community. Scholars can earn A-Money High Flyer status by meeting a scholar dollar requirement which will be determined by the Culture Team on a monthly basis.

Privileges- A-Money High Flyers have the privileges for that month of:

- High Flyer T-shirt as a uniform alternative on Wednesdays only
- High Flyer Luncheon
- Community Circle VIP
- Dress Down Day on Fridays only
- Incentive box

Losing High Flyer Status- High Flyers will automatically lose High Flyer status and all related privileges by committing one of the following actions:

- Abuse of privileges
- 3 Uniform infractions
- 10 deductions in a month
- Earning a detention
- Earning a suspension
- Failure to accrue monthly total gets you removed for the following month

CORE VALUES

Our Core Values will lay the foundation for you to grow into mature young adults. These values will prepare you for an exciting and rewarding future and hopefully allow you to make a difference in your community. You are expected to learn each value, practice them, and model them for your peers, families, and future scholars of Amani. You are an Amani Scholar, and Amani Scholars Achieve!

Accountability

Community

Hard Work

Integrity

Empathy

Vision

Excellence



ACHIEVE-to reach or attain (a desired objective, level, or result) by effort, skill, or courage

Why is ACHIEVE important?

To offer the best educational environment for Amani Scholars, Teachers, Parents & Administration.

How to ACHIEVE!

By living, breathing and making the core values of Amani Charter School a part of you!

ACCOUNTABILITY

-required or expected to justify actions or decisions; responsible, (can apply to a person, organization, or institution)

Accountability is being responsible for your actions and scholar obligations.



Why is Accountability important?

Owning ones actions is the first step towards scholar achievement. Students should understand that they are in control of their future.

How to achieve Accountability!

By showing up and taking charge of your educational experience; being present both mentally & physically before as well as after the academic school day

COMMUNITY

-a feeling of fellowship with others, as a result of sharing common attitudes, interests, ownership and goals

Community is providing service to others and accepting differences through collaborative efforts and democratic actions.



Why is Community important?

Each individual embodies a unique quality. Shared resources and skill sets pave the way for networking. A good community will evoke the need to create lasting friendships and circles.

How to achieve Community!

Participation in events and activities that not only you enjoy but that others take interest in; Offering valuable input and also being receptive to the information given.

HARD WORK

-tending to work with energy and commitment; diligent

Hard Work is putting forth your best effort, going the extra mile, and never giving up in order to advance in your academics.



Why is Hard Work important?

Most people will do what's easiest and avoid hard work. However, the skills that come with having a good work ethic extends beyond school and into the workforce to build a lasting career.

How to achieve Hard Work!

Putting forth the best effort you can to advance your goals and provide a finished product that reflects quality.

INTEGRITY

-the quality of being honest and having strong moral principles

Integrity is being true to your values and doing the right thing when no one is looking.



Why is Integrity important?

It is the building block for all other core values; Trust in student-teacher/parent/peer relationships provides a healthy framework for learning.

How to achieve Integrity!

Through the ability to determine right from wrong and apply it to day to day interactions with others.

EMPATHY

-the ability to understand and share the feelings of another.

Empathy is to identify with and understand feelings and situations of others.



Why is Empathy important?

Concern for others and the ability to understand another person's situation opens the door for more healthy interactions within a community.

How to achieve Empathy!

Through the willingness to have concern for another person's situation; Not only hearing but listening to what others are going through.

VISION

-the ability to think about or plan the future with imagination or wisdom

Vision is setting short and long-term goals for yourself, dreaming big, and striving to better yourself



Why is Vision important?

Vision allows one to see what they want to achieve and why they are aiming to achieve it. Without vision there is more room for misguidance.

How to achieve Vision!

By planning and following through with the map you've established to conquer your goals.

EXCELLENCE

-the quality of being outstanding or extremely good; an outstanding feature or quality.

Excellence is striving for a high standard in your daily actions no matter how big or small.



Why is Excellence important?

Striving to be the best one can be is a part of academic mastery; the skill to embody great merit and work ethic increases the caliber of the individual.

How to achieve Excellence!

By doing quality; sharing commitments and learning as well as perfecting a new craft builds on individual qualities.

Academic Policies

Preparedness

Scholars are expected to come to school prepared with their educational tools. How can you learn if you have no pen and paper? If scholars have misplaced any of their tools, they should speak to their teacher immediately before instruction has started. All binders must be neatly organized and scholars must not have any loose papers in their book bags or desks.

Reading

Every member of the Amani community will participate in DEAR. During DEAR time, scholars are allowed to read any appropriate piece of material and can bring in books from home. DEAR will take place every day in addition to independent reading for homework. All scholars must enter DEAR and begin reading. If an adult is scheduled to read with a scholar or a scholar needs to be pulled out for other academic reasons, scholars must wait until that adult arrives to retrieve them

Homework Expectations

All Amani scholars are assigned homework every night and on weekends. Homework packets are assigned for extended vacations from school and are expected to be completed upon return to school. All scholars will go home with a book from the classroom and will be assigned reading every night. Homework reinforces the learning that scholars are doing in their classrooms. Homework is assigned to establish patterns of responsibility and help scholars develop strong study habits. Homework may also be assigned through an online learning tool. For example, Khan Academy, Renaissance Learning, etc.

Parents are expected to check all homework before scholars turn in assignments. Some homework assignments may involve the participation of family members. All Amani scholars are expected to submit homework of the highest quality. This includes neat handwriting and clean and wrinkle-free sheets of papers.

Technology Use

The Amani Public Charter School provides computers, and Internet/Internet system, and other equipment and services as part of the learning experience. The system may not be used in any way that disrupts or interferes with its use by others. Prohibited uses include, but are not limited to:

- Vandalism or theft of equipment
- Theft, piracy or altering of software

- Activity unrelated to instruction, e.g., for unlawful purposes, commercial purposes, personal gain
- Use of chat rooms or messaging programs
- Violation of copyright laws
- Plagiarism of ideas or information
- Intentional transmission or receipt of computer viruses
- Intentional transmission or receipt of information that is pornographic, obscene, sexist, racist, abusive, or harassing
- Downloading computer games, music, software, video, or anything else for unsupervised non academic purposes
- Installing unapproved or pirated software
- Cyberbullying
- Use of cell phones and other personal electronic devices are strictly prohibited in school
- Any violation of federal law, state law, or The Amani Public Charter School “Student Computer Acceptable Use Policy” as defined in the Scholar and Family Handbook

Privacy

There is no right to privacy in the use of the computer system or user accounts. The Amani Public Charter School reserves the right to monitor and access information on the system and in user accounts for the purpose of determining whether a violation of school policy has occurred. The Amani Public Charter School will remove from the system any information that the staff determines to be unlawful, obscene, pornographic, abusive, harassing, or otherwise in violation of the guidelines. The system may not be used to obtain, view, download, or otherwise gain or provide access to such materials. The Amani Public Charter School staff will refer for disciplinary action any individual who does not comply with the provisions of this policy. Cancellation of user privileges will be at the discretion of the staff.

Data Loss


The Amani Public Charter School is not responsible for any loss of data resulting from delays, non-deliveries, or service interruptions sustained in the use, operation, or malfunction of the system. Scholars are responsible for backing up student-generated files. The Amani Public Charter School disowns any responsibility for the accuracy or quality of information obtained electronically. Any such information is used at the risk of the user.





Netiquette

All users of the Amani Public Charter School computer system must abide by these rules:

- Identify yourself. Users must not conceal or misrepresent their identity while using the system, except where alias names are appropriate.
- Be polite. Use appropriate language. Do not send abusive, harassing or suggestive messages to anyone.
- Do not respond to abusive, harassing, or suggestive messages. You are required to report such messages to a supervising adult.
- Keep account passwords confidential. Do not allow others to use them. Scholars who share their passwords are ultimately responsible for any subsequent computer misuse under their log-in.
- Unauthorized entry, use, transfers, and tampering with the accounts and files of others are prohibited.
- Communicating about, advocating, encouraging, or supporting illegal activities is strictly forbidden.
- Respect the privacy of all users. Do not reveal your personal address or phone number or anyone else's. Remember that email may not be private. Others may read what you type into your computer!
- Respect the originator of communications. Do not forward email messages or information without the permission of the originator.

NOISE METER

4	<p>Chant Voice Chanting and Cheering</p>	
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3	<p>Class Voice Regular Speech, Class Participation</p> 
2	<p>Buddy Voice Partner or Team Work</p> 
1	<p>Whisper Voice Whisper Quietly to Your Neighbor</p> 
0	<p>No Voice No Talking, Silence Testing, Individual Work</p> 

Daily Expectations

TIME	NOISE LEVEL	EXPECTATIONS
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Breakfast	Buddy Voice	Enter quietly, greet staff and peers, eat breakfast, read to yourself, review homework and speak to your neighbors.
Morning Meeting	Varies	All scholars will participate in Morning Meeting and will follow instructions of the Leader.
Classroom	At Teacher's Discretion	Scholars are expected to be on task at all times, be prepared and ready to learn, participate and ask questions, and contribute thoughts and ideas to the discussion.
Bathroom Use	No Voice	Scholars should use bathroom in silence and return to class immediately.
Transition	No Voice	All transitions at Amani Public Charter School will be conducted silently. All scholars should walk in a straight line with their voices off.
Lunch	Buddy Voice	Scholars are allowed to talk to peers during lunch using a voice low enough so that only neighbors can hear. Noise level is subject to change as necessary.
Dismissal	Class Voice	Scholars will be dismissed at the end of the day and are expected to leave the school grounds immediately, unless there is an obligation to stay until 5:45pm. Scholars must maintain an acceptable noise level while still inside of the building.
Community Circle	Varies	Community Circle is a time to celebrate the many accomplishments of our scholars. Community Circle takes place on the last Thursday of each month. Scholars should enter and take their seats quietly so the program can begin. They are required to participate as needed.

Amani Public Charter School-Cafeteria Code of Conduct

Cafeteria Rules

- Enter using Buddy Voice
- Remain in your place in line
- Take everything you need
- Use appropriate voice levels
- Do not move seats
- Use appropriate hand signals and wait to be called before getting up for anything
- Pick up all belongings and trash when leaving the café
- Push in your chair and clean your immediate area
- Enter and exit orderly

The following items are not allowed in the cafeteria:

Sports equipment such as: basketballs, soccer balls, footballs, crayons, or markers.

Recycling procedure:

Segregate before you get up from the table:

- 1- Hard plastic, aluminum, glass
- 2- Paper
- 3- All else is trash

Line up to exit only when called

Place segregated items into appropriate receptacles

Amani Public Charter School—Scholar—Family Accountability Covenant
2018-2019

When you joined the Amani Public Charter School community, you joined a team. The goal of this team is exemplified through the mission to provide scholars with the academic and critical thinking skills necessary to succeed in competitive high school programs, college and the career of their choice. To achieve our goals, we must work together. We all need to have a full and clear understanding of the responsibilities of the members of this team. This contract spells out many of the most important responsibilities.

School Commitment

HIGH QUALITY EDUCATION

1. We will work tirelessly to ensure that our scholars get the excellent education they deserve. We will neither make nor accept excuses.
2. We will work a longer school day, longer school year, offer scholars extra help and support, and always offer our scholars the best we have.

RESPECT and FAIRNESS

3. We will encourage and respect every scholar. We will listen to scholars and their needs. We will not tolerate scholars disrespecting each other.
4. We will communicate with families when scholars fail to meet expectations as well as when they exceed expectations. Decisions, including consequences, will be made in the best interest of our scholars.
5. We will give scholars recognition, incentives and privileges if they do well and give consequences and remove privileges if they do not.

COMMUNICATION

6. We will communicate regularly with families about their child's progress and make ourselves available in person and on the phone.
7. We will return parent phone calls as soon as possible, usually within 24 hours.

HOMEWORK and ACADEMIC SUPPORT

8. We will assign quality homework every night to reinforce and support skills and concepts learned in class.
9. We will support scholars with excellent teaching and additional help during the school day and after/before school as needed.

SAFETY

10. We will always work to provide a safe learning environment. We will always work to protect the safety, dignity and rights of all individuals.

Parent/Guardian Commitment

ATTENDANCE and PROMOTION

1. I will ensure that my child comes to school every day at 7:30am if they eat breakfast or 7:50am to be able to begin the day's activities.
2. I will not schedule family vacations during school time. I will do my best to schedule important appointments for out of school time.
3. I will make alternative transportation plans if my child is required to stay at school for tutoring or detention.
4. After school commitments are mandatory. My child will only be excused in case of an emergency.
5. I understand that my child may be retained if he/she fails 2 or more core academic classes.

HOMEWORK and ACADEMIC SUPPORT

6. I will provide a quiet place to study and see that my scholar completes approximately 2 hours of homework and 30 minutes of independent reading nightly.
7. I will check my child's planner and homework every night. If, and only if, Amani standards have been met, I will sign my child's planner.
8. I will help my child study for tests and quizzes and give them support when they need help and praise when they do well.

BEHAVIOR

9. I understand that my child may have an In School Suspension or Out-of-School Suspension if they violate the code of conduct.
10. If a scholar behavior requires it, I will come to school immediately. If Out-of-School Suspension is warranted, I will understand that I will be asked to remove my child from the building.
11. I understand that my child will be recommended for an expulsion hearing if they earn more than 3 suspensions and/or 5 days whichever comes first. Once a student receives 6 suspensions and/or 10 days whichever comes first your child maybe expelled from the Amani Public Charter School.

DRESS CODE

I will send my child in proper dress code every day. If my child arrives out of uniform, I'll arrange for a family member to bring proper attire.

FAMILY SUPPORT and COMMUNICATION

14. I agree to work as part of a team for the academic success and behavioral growth of my child. I will return phone calls, review and sign documentation sent home including progress reports and Paycheck Reports. I will attend parent teacher conferences and meetings about my child.

Scholar Commitment

EFFORT and HELP

1. I understand that my education is paramount. Being a scholar is my job. I will always work, think and behave in the best way I know how.
2. I will do whatever it takes for my fellow scholars and me to learn. I will do all homework. I will work to exceed the school’s expectations.
3. If I need help, I will ask for it. If I can give help, I will give it. I won’t criticize other scholars.

ATTENDANCE

4. I will come to school and be ready to learn by 7:50am in order to complete my morning responsibilities.
5. If I need to miss class or school, I will ask for and make up all assignments. I will stay after school if/when I am required to do so.

UNIFORM

6. I will wear the proper uniform every day and remain in uniform throughout the day.

COMMUNICATION

7. I will listen to directions. I will read and reread directions before asking for help. If I cannot solve the problem myself, I will raise my hand and ask for help. I will help my classmates if they need help. I will not make excuses. I will be honest with my teachers and myself.

RESPONSIBILITY and HONESTY

8. If I make a mistake, I will tell the truth and accept responsibility for my actions. I will do the right thing, even when nobody's watching.

BEHAVIOR EXPECTATIONS

9. I will respect my teachers, my peers and myself. I will refrain from all disrespectful behavior including smacking teeth, rolling eyes, etc.
10. I understand the behavior expectations of Amani. I will follow the school rules to protect the safety and rights of all individuals and not detract from the educational opportunities of others. I will accept the consequences if I don’t meet the expectations.

Amani Public Charter School—Scholar—Family Accountability Covenant 2018-2019

Scholar Print	Signature	Date
Parent Print	Signature	Date
Debra Stern Executive Director	Jamell Scott Director of School Culture	Sandra Bynum Director of Curriculum and Instruction