

REMOTE INSTRUCTION LETTER

Dear Amani Family,

March 11, 2020

As the number of cases of Coronavirus continues to increase in Westchester County, I wanted to update you on Amani's contingency plans in the event we close in an effort to combat the spread of the disease. As stated last week, we are monitoring updates and following guidance from the Centers for Disease Control and Prevention (CDC), the New York State Department of Health (NYSDOH), as well as the Westchester County Department of Health. However, we have taken steps to prepare for continued instruction, if warranted.

While we understand that telecommuting has become commonplace in the business world, many of these practices are not currently in place for school districts. Therefore, we will be primarily relying on learning tools that our scholars and teachers are already accustomed to, including I-Ready, Read-A-Thon, Google Classroom, and Gmail. **To maintain our rigorous academic program, your scholar will be assigned 4-5 hours of academic work to be completed via e-learning daily. Teachers will remotely monitor scholars progress and completion of assignments.** In addition, all scholars have both an Independent Reading Book as well as their Literature Circle reading books. A minimum of 30 minutes of independent reading provides opportunities for building reading stamina and fluency.

Google Classroom will be used as an online homeroom. Your scholars will log into Google classroom daily to see what assignments have been posted. All assignments will be posted by 9:00 AM daily. There they will see links for assignments and any other pertinent information that needs to be shared. **Teachers will check and monitor scholar progress and will contact you if they notice that scholars are not completing assignments.**

| Subject | E-Learning Platform | Frequency |
|----------------|---|-------------------|
| Math | I-Ready Google classroom Grade Level | Daily Assignments |
| ELA | I-Ready Google classroom | Daily Assignments |
| Social Studies | Newsela or other sources Google classroom | Daily Assignments |
| Science | Newsela or other sources Google classroom | Daily Assignments |
| Specials | 1 assignment that will last 2-3 weeks Google Classroom | |

I-Ready Login:

- **Username:** Scholars first initial, Last initial and student ID.
- **Password:** pass and last 3 numbers of student ID

Ex: Jamell Scott, (User: JS1234 Password: pass234)

Email login

- **Username:** Scholars first initial, last initial, and scholars ID followed by @amanicharter.org
- **Password:** password1 (unless scholar chose to personalize it)

Communication: It is CRITICAL that we have your most up to date email and phone numbers as 95% of our communications are sent via email or text. Please note, if you DO NOT receive our weekly newsletter then we DO NOT have your most up to date information. If you DID NOT receive our technology survey on Monday, March 9th about your scholars at home technology availability, we DO NOT have your most up to date information. Please contact the Registrar, Mrs. Cobb at acobb@amanicharter.org or 914 668-2553 x 106, if your contact information needs to be updated.

All the platforms are accessible on smartphones, tablets and laptops. If you have any questions or concerns about the availability of technology for your scholar at home, please reach out to Mr. Eason at keason@amanicharter.org.

Sincerely,

Jamell Scott

Principal