

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

July 16, 2018

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on July 16, 2018, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Laura Francis (for the portion indicated), Robert Jones, and Jim Killoran. Edward Green was not present. Present by phone (for the portion indicated) was Jackie Lee from Mengel Metzger Barr & Co. LLP (the School’s auditors).

Also present at the meeting were the following School employees: Debra Stern and Sandra Bynum.

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Approval of Prior Minutes. The minutes of the Board meeting held on June 11, 2018, were reviewed and unanimously approved (with two edits).

Mrs. Francis arrived at this time.

3. School Snapshot. Mrs. Stern presented the School Snapshot to the Board, including a discussion of student enrollment, staffing, open staff positions, potential Board candidates. Mrs. Stern also noted that the School’s discipline policy was being reviewed by outside legal counsel specializing in education law. Members of the Board asked various questions, which were answered.

4. Complaint Policy, Enrollment and Admissions Policy, and Charter Renewal Application. Mrs. Stern then discussed with the Board the proposed revisions to the School’s complaint policy, the School’s enrollment and admissions policy, and the School’s application for the renewal of its charter, drafts of each of which had been circulated to the members of the Board in advance of the meeting. Members of the Board asked various questions of Mrs. Stern,

which were answered. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

5. Auditor Planning Call. At this point, Mrs. Lee joined the meeting by phone. Mrs. Lee discussed with the Board the various planning materials that had been circulated to the Board in advance of the meeting. She discussed with the Board various matters related to the planned objectives, scope, and timing for the audit of the School's financials for the recently completed fiscal year. She also discussed with the Board a number of new accounting developments that might be relevant to the School's financial statements. Throughout the presentation, members of the Board asked various questions of Mrs. Lee, which were answered.

6. Data Analysis. At this point, Mr. Jones suggested certain enhancements to the data analysis of student testing that was presented by Mrs. McLaughlin at the Board's June meeting. Those suggested enhancements were noted by Mrs. Bynum, who will oversee data analysis going forward.

7. School Staff. Mrs. Stern noted that the School was actively recruiting for certain teaching positions, and identified certain personnel (both administrative staff, such as Mrs. Danko, and teaching staff) who had notified the School that they had decided not to return for the upcoming school year.

8. Items for Future Meetings.

- Test results
- Prospective Board members
- Discipline policy review/update
- Staff compensation determinations
- ED self-evaluation and Board evaluation of ED performance
- DOO to report on solar options
- Parent and alumni survey

9. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

July 16, 2018

A. Approval of Charter Renewal Application

1. RESOLVED, that the form, terms and provisions of the School’s application for renewal of its charter, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “**Authorized Representatives**”), or any of them, may determine are necessary or appropriate;

B. Approval of Complaint Policy

2. RESOLVED, that the form, terms and provisions of the School’s complaint policy, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Authorized Representatives, or any of them, may determine are necessary or appropriate;

C. Approval of Enrollment and Admissions Policy

3. RESOLVED, that the form, terms and provisions of the School’s enrollment and admissions policy, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the Authorized Representatives, or any of them, may determine are necessary or appropriate;

D. Miscellaneous

4. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

5. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.