

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

October 15, 2018

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on October 15, 2018, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Derrick Dunlap, Laura Francis, and Jim Killoran. Edward Green and Robert Jones were not present.

Also present at the meeting were the following School employees: Debra Stern, Sandra Bynum, Phil Salmon, Jamell Scott, and Bruce Tanner. Also present by phone was Jackie Lee from MMB (the School’s auditors).

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Approval of Audited Financials. Mrs. Lee introduced herself and described the audit process. Then Mrs. Lee led a detailed discussion of the School’s audited financial statements, providing a description of the key drivers of changes in each of the material line items in the financial statements. Mrs. Lee also provided an overview of the other financial statement-related documents provided to the Board prior to the meeting, including MMB’s internal control report and management letter. Throughout the presentation, members of the Board asked various questions of Mrs. Lee, which were answered. Following discussion, upon motion duly made and seconded, the Board unanimously approved the audited financial statements of the School for the 2017-18 fiscal year in the form previously provided to the Board.

3. Executive Session with Auditor. The Board asked the School staff to leave the meeting, so that the Board could speak directly with Mrs. Lee without them being present. After that discussion, the School staff returned to the meeting.

4. School Snapshot. Mrs. Stern and the other staff members presented the School Snapshot to the Board, including a discussion of certain analyses of student academic data. Members of the Board asked various questions, which were answered.

5. Approval of Prior Minutes. The minutes of the Board meetings held on August 13, 2018, and September 29, 2018, were reviewed and unanimously approved.

6. Items for Future Meetings.

- Test results / data
- Prospective Board members
- Staff compensation strategy
- ED self-evaluation and Board evaluation of ED performance

7. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

APPROVED:

Jim Killoran
Secretary

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the "**Board**")
of the
Amani Public Charter School (the "**School**")

October 15, 2018

None.