

MINUTES OF A MEETING OF  
THE BOARD OF TRUSTEES OF THE  
AMANI PUBLIC CHARTER SCHOOL

November 19, 2018

(INFORMATIONAL MEETING)

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on November 19, 2018, beginning at approximately 7:00 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Robert Jones, and Jim Killoran. Derrick Dunlap, Laura Francis, and Edward Green were not present.

Also present at the meeting were the following School employees: Debra Stern, Sandra Bynum, Phil Salmon, and Bruce Tanner.

Also present was Gene Johnson (a prospective Board member).

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was *not* present, the Chair called the meeting to order as an *informational meeting* only.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.

2. Financial Update. Mr. Salmon updated the Board regarding the School’s finances, including comparisons of revenues and expenses to date as compared to the School’s budget. Mr. Salmon noted in particular the additional personnel costs associated with the School’s recently implemented co-teaching model. Members of the Board asked various questions of Mr. Salmon, which were answered.

3. School Snapshot. Mrs. Stern presented the School Snapshot to the Board, including a discussion of attendance, discipline, and other matters. Members of the Board asked various questions, which were answered.

4. Fundraising. Mrs. Stern presented the School's fundraising plan to the Board. The plan was the subject of an extensive Board discussion, including various questions to Mrs. Stern, which were answered.

5. Academic Update. Mrs. Bynum provided an update regarding various academic interventions, including Saturday academy, AIS, and the implementation of curriculum changes in the classroom. She also answered various questions from the Board regarding these matters.

6. Post-Graduation Opportunities. The Board discussed various potential high school options for graduating scholars, including the new CSEE high school that was recently approved in Yonkers and other charter school options for high school. Mrs. Stern noted that CSEE was hosting an open house later this month for Amani scholars who might be interested.

7. Emergency Plan and Facilities Update. Mr. Tanner presented the draft District Wide School Safety Plan (which had been distributed to the Board prior to the meeting), and discussed the Plan with the Board. Mr. Tanner also updated the Board regarding the ongoing dispute between the School's landlord and one of the contractors involved in the renovation of the Edison Building at the beginning of the School's lease.

8. Staff Compensation Strategy. Mr. Salmon provided an update to the Board regarding potential changes to the Schools compensation strategy for staff. He noted that he had assembled a group of employees as a personnel committee, been in communication with other schools to understand how they have approached this issue, and that the School was considering the implications of its recently implemented co-teaching model on its staff reviews and compensation strategy. Mr. Salmon will provide a further update to the Board as this process progresses.

9. Prospective Board Member. At this point, Mr. Johnson introduced himself to the Board and discussed his background (his resume and other information had previously been circulated to the Board) and the reasons he was interested in joining the Board. The Board asked various questions of Mr. Johnson, which were answered, and Mrs. Stern also noted other prospective Board members that the School was seeking to engage with.

10. Items for Future Meetings.

- Test results / data
- Prospective Board members
- Staff compensation strategy
- ED self-evaluation and Board evaluation of ED performance
- Data analysis regarding effectiveness of Saturday academy (January meeting)

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

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Sidney Burke

Secretary for the Meeting

APPROVED:

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Jim Killoran  
Secretary

**EXHIBIT A**

[Board materials attached]

**EXHIBIT B**

Resolutions of the  
Board of Trustees (the "**Board**")  
of the  
Amani Public Charter School (the "**School**")

November 19, 2018

None.