

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

March 9, 2020

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held at the School’s facility at 60 South Third Avenue, Mount Vernon, NY on March 9, 2020, beginning at approximately 6:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Stephanie Edwards, Gene Johnson, Tamara Houston, Jim Killoran, and Patrick Smith.

Also present at the meeting were the following School employees: Debra Stern, Karl Eason, Phil Salmon, Jamel Scott, and Bruce Tanner.

Mr. Burke presided as Chair of the meeting and recorded the minutes as secretary for the meeting.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

After noting that a quorum was present, the Chair called the meeting to order.

1. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
2. Mission Moment. Mrs. Stern described to the Board the School’s shoe drive and its Periodic Table display.
3. Coronavirus Planning. Mrs. Stern noted that the School’s crisis response team has been meeting regularly since last week. She also discussed the School’s cleaning plan, which includes acquiring an electrostatic cleaning machine (which is expected to arrive by the end of the week). Mrs. Stern also discussed the School’s planning (for staff and for instruction) regarding remote learning.
4. Data Analysis. Mr. Eason presented an updated Board data dashboard and updated analysis of “The Amani Effect” in a manner consistent with the ED evaluation rubric. Members of the Board asked various questions, which were answered.
5. Instructional Update. Mr. Scott provided an instructional update, including a discussion of interim testing data. Members of the Board discussed these matters with Mr. Scott and Mrs. Stern and asked various questions of them, which were answered.

6. Corrective Action Plans. Mrs. Stern, Mr. Salmon (regarding enrollment), and Mr. Scott (regarding ELA and math) presented to the Board regarding the School's corrective action plans in response to the SED Charter School Office's deficiency letter. Members of the Board asked a number of questions, which were answered.

7. Approval of Prior Minutes. The minutes of the Board meeting held on February 10, 2020, were reviewed and unanimously approved.

8. Approval of Form 990. Mr. Salmon discussed with the Board the School's draft Form 990 (which had previously been distributed to the Board). Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

9. Fundraising Update; Rome Trip; Approval of Reimbursement of Rome Deposits. Mrs. Stern provided an update regarding the School's fundraising for the Rome Trip. Mr. Salmon described the financial impact of cancelling the Rome Trip. Following discussion, upon motion duly made and seconded, the resolutions attached as Exhibit B hereto were unanimously approved.

10. Items for Future Meetings.

- Lottery process.
- ED self-evaluation / SMART goals for ED priority plan.
- Updated officers and Executive Committee membership.
- Board self-evaluation planning.

11. Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Sidney Burke
Secretary for the Meeting

EXHIBIT A

[Board materials attached]

EXHIBIT B

Resolutions of the
Board of Trustees (the “**Board**”)
of the
Amani Public Charter School (the “**School**”)

March 9, 2020

A. Approval of Form 990

1. RESOLVED, that the form, terms and provisions of the School’s Form 990, in substantially the form presented to the Board, be and hereby is, authorized and approved, with such changes as the officers of the School and the Executive Director, Director of Curriculum and Instruction, Director of Finance, and Director of Operations (in each case, whether acting, interim, or permanent) (collectively, the “**Authorized Representatives**”), or any of them, may determine are necessary or appropriate;

2. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to file such Form 990 with the U.S. Internal Revenue Service;

B. Miscellaneous

3. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to reimburse the intended participants in the Rome Trip for the portion of their deposits that is not expected to be covered by insurance (\$4,750 in the aggregate), such reimbursement to be funded from various fundraising sources that were intended to support international travel;

C. Miscellaneous

4. RESOLVED, that the Authorized Representatives be, and each of them hereby is, authorized, empowered and directed to execute and deliver any and all other agreements, instruments, certificates and other documents, to pay such fees and taxes, to give such notices, to make such filings, to obtain such governmental and third-party consents, and to take such actions in the name and on behalf of the School as such Authorized Representatives may deem necessary or advisable to effectuate the purposes and intentions of the foregoing resolutions; and

5. RESOLVED, that the authority and power given under the foregoing resolutions shall be deemed retroactive and any and all acts authorized thereunder performed prior to the passage of the foregoing resolutions be, and they hereby are, ratified and approved.