

Amani Public Charter School
Board of Trustees Meeting Agenda 2/8/21

- I. Roll call/Call to order
- II. Public comment
- III. Mission moment
- IV. Executive Director's report / School Snapshot
 - a. Update on re-opening planning
 - b. Department reports
 - c. Upcoming events
- V. Matters for approval
 - a. Board minutes for January 11, 2021 meeting
 - b. Form 990
- VI. Committee & Taskforce Reports
 - a. *Executive Committee*
 - b. *Finance Committee*
 - c. *Education and Accountability Committee*
 - d. *Fundraising and Communications Task Force*
- VII. Items for next Board Meeting (Recommendations due March 5th)

Board: Sidney Burke, Stephanie Edwards, Tamara Houston, Gene Johnson, Jim Killoran, Patrick Smith

Officers: Sidney Burke (Chair), Gene Johnson (Vice Chair), Jim Killoran (Treasurer), Stephanie Edwards (Secretary)

Executive Committee: Sidney Burke, Stephanie Edwards, Gene Johnson, Jim Killoran,
vacant

MINUTES OF A MEETING OF
THE BOARD OF TRUSTEES OF THE
AMANI PUBLIC CHARTER SCHOOL

February 8, 2021

A meeting of the Board of Trustees (the “**Board**”) of the Amani Public Charter School (the “**School**”), was held via videoconference (in light of the coronavirus (COVID-19) pandemic) on February 8, 2021, beginning at approximately 4:30 pm. local time pursuant to notice duly given.

The following Trustees were present in person at the meeting: Sidney Burke, Stephanie Edwards, Tamara Houston, Gene Johnson, Jim Killoran, and Patrick Smith.

Also present at the meeting were (a) the following members of the School’s staff: Debra Stern, Phil Salmon, Jamell Scott, Bruce Tanner, and Lorice Townsend and (b) Erik Wilson from Castle Architects. Sidney Burke presided as Chair of the meeting, and Stephanie Edwards recorded the minutes as Secretary.

Attached as Exhibit A are the materials provided to the Board at or prior to the meeting.

1. Roll call/ Call to order. After noting that a quorum was present, the Chair called the meeting to order.
2. Public Comment. The Chair opened the floor for public comment. No one from the public chose to speak.
3. Mission Moment. Ms. Stern shared pictures from a recent School-wide community circle.
4. Reopening Plans. Mrs. Stern discussed the School leadership's determination that remaining virtual was the preferred academic structure for the remainder of the year, and the plans for communicating this to the School community. She also noted that over 60 families had participated in a recent "Parent U" African dance event, and that the School was producing a virtual tour to give potential applicants a sense of the School.
5. Recruiting. Mr. Salmon reported on the status of the School's recruiting efforts. In response to the challenging recruiting environment (with more limited visibility in light of the pandemic), the School is implementing billboards, direct marketing (targeting Spanish-speaking populations, in particular), Google search and Facebook ads (focused on SPED and ELL students), and newspaper ads in a Lower Hudson Valley Spanish-language newspaper.
6. HVAC Project. Mr. Wilson provided an in-depth presentation to the Board regarding the high-level planning of a potential HVAC upgrade for the School (which could be implemented in stages over time). Members of the Board asked numerous questions, which were answered.
7. Finance. Mr. Salmon reported to the Board regarding the School's financials, including a comparison of projected financial results for the School year as compared to the School's budget, and an explanation of the key drivers of differences between the projections and the budget. Members of the Board asked various questions, which were answered.
8. Approval of Form 990. The draft Form 990 for the School's last fiscal year was reviewed and unanimously approved.
9. Approval of Prior Minutes. The minutes of the Board meeting held on December 14, 2020, were reviewed and unanimously approved.
10. Academics. Mr. Scott reported to the Board regarding various academic matters, including updates regarding attendance, the mid-term assessments that were completed last week (delayed by snow), other assessments, iReady, School culture, and the read-a-thon.

Items for Future Meetings.

- (a) Interim student assessment results
- (b) Strategic planning
- (c) ED Self-evaluation / SMART goals for ED priority plan.

(d) Board self-evaluation planning (Board retreat).

Adjournment. There being no further business to come before the Board, the meeting was adjourned.

Respectfully submitted,

Stephanie E. Edwards
Secretary

APPROVED:

Sidney Burke
Chair



Executive Director Report
March 2021

MISSION MOMENT

Special Moment - School Wide Community Circle

Agenda - March
Amani Board Minutes - February

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| Restore*Refocus*Reimagine Timeline for Spring | Eagle Academy RTIPI (Return To In Person Instruction) |
| Executive | Priorities Goals and Mid Year Check In |
| Operations | HVAC Update Surveillance Testing Updates Facilities Committee |
| Finance/HR | Enrollment Budget |
| Instructional | Data report |
| Upcoming Events | Next Board meeting: March 8, 2021 |
| Committee Reports and Next Meetings | Educational Accountability - Monday, April 5, 2021 @5pm |

